Using Zoom with Advisor Link
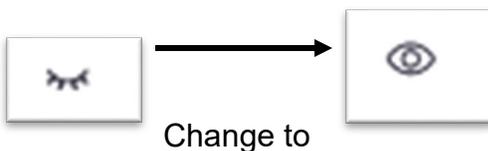
Log into Zoom

https://gatech.zoom.us/

Click Sign In

You will be presented with the Profile page of your Zoom account. Look for the Meeting section and Personal Meeting ID.

Click on the eye to unmask your link.

Change to

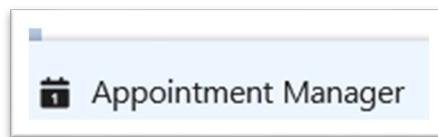Copy the entire Link to copy into Advisor Link

https://gatech.zoom.us/j/5219658331?pwd=M1VGQWk2YVpjS0IxOFZ4WldkZlpldz09

Copy your link to a virtual location in Advisor Link

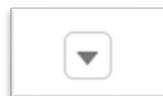Log into Advisor Link - https://gatech.lightning.force.com/lightning/page/home

- Go to Appointment Manager in the bottom left corner

- Click on the cog to go to settings

- Scroll down to your Appointment Locations > Look for a Virtual Location to edit or create a new one.
- To edit a virtual location look for the down arrow out to the right of your location and select **Edit**

- Copy your entire link from the previous page to the Meeting Link location – replacing where I have www.google.com.